



## Fourth Meeting of the APFNet Interim Steering Committee

### Concept Paper

#### Background

Since the last gathering of the Interim Steering Committee members in June 2013, APFNet has incorporated many of the valuable recommendations into its development. Important processes have been launched based on the outcomes of the last meeting, such as the call for nomination for APFNet Initial Board members, to improve related regulations to promote organizational management of the Secretariat and other APFNet bodies. All of those are effort towards realizing the road map of APFNet's institutional development contrived by the Interim Steering Committee.

According to the consensus agreed by the last meeting, the Initial Board is expected to be launched in the latter half of 2014, which requires inputs from the Interim Steering Committee to flesh out related arrangements, such as establishing the Selection Committee of the Board including its detailed selection criteria. With comments for such documents, a selection committee, will be established and make recommendations on the members for the Initial Board of APFNet. Meanwhile, discussing the draft plan of establishing the APFNet Council will also enable the smooth transition of APFNet's institutional arrangement in the long term. And in accordance with the Rules of Procedure of the Interim Steering Committee, its members and the first Chair are in the last year of their three-year term, procedures need to be adopted to guarantee continuity of the governance structure of APFNet.

To facilitate the processes above, the Fourth Meeting of the APFNet Interim Steering Committee will be held, under the auspices of the Royal Forest Department of Thailand, to seek insightful inputs from all Interim Steering Committee members.

#### Date and venue

**Date:** 6 May 2014 (7 May is for the Fifth Annual Meeting of the APFNet Focal Points; 8 May is a one-day field trip)

**Venue:** Chiang Mai, Thailand

#### Objectives of the meeting

- Review and provide recommendations for the APFNet work report 2013 and work plan 2014;



- Review and provide recommendations for the draft plan of establishing the Selection Committee for APFNet's Initial Board;
- Provide recommendations for the size of the Board;
- Establish the Selection Committee;
- Review and provide recommendations for the draft plan of establishing the APFNet Council;
- Discuss the election of the Chair and the term of the members of ISC.

#### Provisional agenda

- Adopting the agenda;
- Reviewing 2013 work report and 2014 work plan delivered by the Executive Director for the discussion of the Interim Steering Committee;
- Introducing the draft plan of establishing the Selection Committee of Board members for discussion;
- Discussing the size of the Board;
- Establishing the Selection Committee;
- Introducing the draft plan of establishing the APFNet Council for discussion;
- Discussing the election of the Chair and the term of the members of ISC;
- Making recommendations on the members of APFNet's Initial Board by the Selection Committee.

**Working language:** English

#### Participants

Members of the Interim Steering Committee will be invited to the meeting.

#### Funding mechanism

Representatives are encouraged to cover the expenses of attending the meeting; while if self-funding is difficult, one participant from a developing economy is eligible to apply for funding from the APFNet Secretariat. The funding includes a return economy class airfare to Chiang Mai, Thailand, accommodation during the meeting, and a certain amount of per diem according to APFNet regulations.

#### Meeting documents

Meeting documents for review and comments include:

1. 2013 work report and 2014 work plan;
2. Draft Plan of Establishing the Selection Committee for the Initial Board of APFNet;
3. Discussion paper on the size of the Board;
4. Draft plan of establishing the APFNet Council.

The meeting documents will be distributed soon.



[For more inquiries and meeting registration, please contact](#)

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