



Asia-Pacific Network for Sustainable Forest Management and Rehabilitation

APFNet/SC/2012/02

Provisional Agenda

Second Meeting of the APFNet Interim Steering Committee

18 April 2012

Meeting room 2, APFNet Secretariat, Beijing, China

Tuesday, 17 April 2012	Registration & distribution of the meeting package IBRT hotel lobby from 5:00 pm – 6:00 pm	
Wednesday, 18 April 2012		
0830 – 0900	Registration & distribution of the meeting package Meeting room 2, APFNet Secretariat, 6 th Floor, Baoneng center	
Time	Agenda Item	Chair/facilitator
Opening session		
0900 – 0910	Opening remarks by Mr. Su Chunyu, substitute Chair of the Interim Steering Committee, Director General for International Cooperation, State Forestry Administration (SFA), China, on behalf of Madame Yin Hong	Chair: Mr. Su Chunyu
0910 – 0920	Organizational work: - Adopt the meeting agenda - Introduce the meeting facilitator - Update on the changes of representatives in the Interim Steering Committee	
Session 1 – Discuss and adopt the expansion procedure of the Rules of Procedure & Discuss the acceptance of ITTO as member of the Interim Steering Committee		
0920 – 0940	- Discuss and adopt the expansion procedure of the Rules of Procedure <ul style="list-style-type: none"> • Explanation by the APFNet secretariat • Discussion - Discuss the acceptance of ITTO as member of the Interim Steering Committee <ul style="list-style-type: none"> • Statement by ITTO • Discussion 	Facilitator: Rosalie McConnell, APFNet consultant
Session 2 – Review the <i>APFNet Operational Framework</i>		
0940 – 1000	- Introduction of the final draft of the <i>APFNet Operational Framework</i> by the secretariat - Review the <i>Operational Framework</i>	
1000 – 1020	Group photo & coffee/tea refreshment	

Session 3 – Report on the APFNet progress in 2011 and deliberate on the APFNet Annual Work Plan 2012		Chair: Mr. Su Chunyu Facilitator: Rosalie McConnell
1020 – 1050	Report on the APFNet progress in 2011 and introduction of the APFNet Annual Work Plan 2012 - Mr. Qu Guilin, Executive Director, APFNet Secretariat	
1050 – 1130	Deliberate on the APFNet Annual Work Plan 2012 - Make recommendations	
1130 – 1145	Wrap-up of the morning session	
1200 – 1330	Lunch at the IBRT hotel	
Session 4 – Deliberate on the APFNet Rules of Procedure on membership development		
1330 – 1345	Introduce the APFNet Rules of Procedure on membership development - Presented by the APFNet Secretariat	Chair: Mr. Su Chunyu Facilitator: Rosalie McConnell
1345 – 1445	Discuss the APFNet membership development procedures - Recommendations	
1445 – 1500	Summary of the recommendations	
1500 – 1530	Coffee/tea refreshment	
1530 – 1600	Other matters - Open discussion	Chair: Mr. Su Chunyu Facilitator: Rosalie McConnell
1600 – 1630	Set the time and venue of the next meeting of the APFNet Interim Steering Committee	
Conclusion of the meeting		
1630 – 1645	Conclusion by the Chair	
1830 – 1930	Dinner hosted by the State Forestry Administration, China	